



**KAY** ISD Education Foundation  
*Where Imagination Inspires*

Inspiring Imagination Grant  
Information Session

# Purpose

The Katy ISD Education Foundation Inspiring Imagination teacher grants are designed to encourage, facilitate, recognize and reward innovative and creative instructional strategies.

Not all grants are funded. Quality of application matters, as does the innovation and integrity of the idea itself.



# Eligibility & Restrictions

All Katy ISD teachers or teams of teachers on the same campus, including counselors and librarians, employed by Katy ISD who are involved in the direct instruction of students are eligible to apply.

All itinerant teachers who are directly involved in student instruction are eligible to apply.



# Eligibility & Restrictions

An individual teacher may be listed on no more than 3 grant applications total, including individual and team grants, and listed as Lead Teacher on only one application, either team or individual.

A grant activity will be funded for no more than 3 consecutive years at the same campus.

# Eligibility & Restrictions

Instructional Coaches are encouraged to serve as a resource for grant ideas, but may only be included as an additional applicant to a team with 3 or more teachers directly involved in classroom instruction.



# Award Information- Categories

- Up to \$1,000 individual grant
- Up to \$2,500 team grant for a team of 2
- Up to \$5,000 team grant 3 or more
- Number of awards depends on available funds
- Projects funded for implementation in 2019-2020 school year



# Grant Awards

## Grant Statistics

	2013	2014	2015	2016	2017	2018
Total	\$88,422	\$209,599	\$220,096	\$206,627	\$284,315	\$314,691
Teachers	117	161	182	201	263	303
Campuses	17	29	31	34	34	42

# Funding Priority

- Grants are awarded based on how well a project:
  - Complements, supports, and enhances Katy ISD curriculum and instructional objectives
  - Supports classroom instruction and enhances student learning
  - Includes innovative practices that ***incorporate*** the Katy ISD Instructional Cornerstones





# How to Apply

- Application forms can be found on MyKatyCloud under Katy ISD Education Foundation tab.  
<https://mykaty.katyisd.org>
- Applications must:
  1. Be reviewed for alignment with campus programs and approved and signed by the principal
  2. Make NO reference to a school's identity (points will be deducted from the application)



# How to Apply (cont'd)

- Save application as a PDF and email to [foundationgrants@katyisd.org](mailto:foundationgrants@katyisd.org)
- Submit **3 printed (2 copies and one original)** applications to Foundation Office.

Deadline: **5:00 PM on March 19, 2019**





# Grant Guidelines

# Grant and Funding Guidelines

- The Inspiring Imagination Grant Program of the Katy ISD Education Foundation operates on an annual basis.
- The purpose of this grant program is not primarily to increase performance on a standardized test but rather enhance and extend the educational experience in the classroom.
- Projects must augment and enrich the curriculum, and not supplant programs traditionally funded by district, state or federal budgets.



# Grant and Funding Guidelines

- If a grant recipient is unable to administer the approved project, funds must be returned to the Katy ISD Education Foundation.
- If a grant recipient transfers to another school, the grant will remain at the school in which it was awarded.
- If no one on the campus will be able to implement the project, the funds will be returned to the Katy ISD Education Foundation.



# Grant Restrictions

The Katy ISD Education Foundation will not fund:

- professional development
  - food
  - substitute teachers
  - salaries or stipends
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- Do not exceed maximum grant amounts.
  - Be sure to obtain campus principal signature (no stamped signatures)



# Selection Criteria

- Applications are evaluated on a 1, 3 and 5-point scale of the following criteria:
  - Major Objectives & Impact on Needs
  - Program Description
  - Social Contribution
  - Budget
  - Evaluation
- 5-point deduction if school is mentioned
- Highest score: 25





# Grant Writing Tips



# Writing the Proposal

- Be direct and concise
- Use (see handout)
  - Action verbs
  - Active voice instead of passive
  - Correct grammar and punctuation
  - Formal language; NO jargon
  - Measureable words (i.e., describe, list, compare, locate, demonstrate & apply)
- Reduce/eliminate “will be”
- Spell out acronyms when used for the first time



# Write a Winning Proposal

- Compose according to the funder's specifications
- Answer all questions and sections
- Clearly illustrate how supporting your project furthers Katy ISD Instructional Cornerstones (see handout)
- Edit and proofread



# Goals & Objectives

- State purpose and importance of project
- State the need
- Define goals and objectives in measureable terms of student behavior and/or performance
- Explain how project addresses the need
- Describe how project supports Campus Improvement Plan



# Implementation Plan

- Explain what the project is
- Describe who it will serve and how many students impacted
- Describe all activities step-by-step
- Detail how will it be implemented
- Illustrate how project incorporates the Katy ISD Instructional Cornerstones
- Identify collaborative partners (if applicable)



# School/Community Connection

- Describe impact on students' social contribution to community
- Identify school and community connections or interactions
- Explain roles of community partners



# Budget

- Keep within the maximum amount
- Should reflect all costs from within the proposal
- Use realistic, actual costs of items (Tech Standards)
- Include a detailed line-item budget
- Demonstrate significant return on investment (i.e. number of students served)



# Evaluation

- Present plan for evaluating accomplishment of objectives
- State who will conduct the evaluation
- Clearly state evaluation criteria
- Describe how data will be collected and analyzed
- Explain any test instruments or questionnaires to be used





# Questions

Visit MyKatyCloud <https://mykaty.katyisd.org> and click the Education Foundation tab.